## 1.2 Named Contractors Involved

[*Many studies have more than one contractor involved in the lifecycle of an IES study. Thus, the data are passed around to different companies. Describe the role(s) of the contractor(s) in the studies (collection, coding, analysis, reporting, etc.). The primary contractor is responsible for ensuring that all of the subcontractors follow all of the privacy laws and guidelines regarding the handling of the data. Data are often shared – uploaded and downloaded between companies - what security arrangements are involved in data transfers? The method for doing so should be described. All employees handling the data should sign affidavits for nondisclosure*.]